



# Agenda

Monday, March 18, 2019

2:00-4:00 pm

Mt. San Antonio College, Bldg. 40, Rm 140

**CAEP UPCOMING DUE DATES ON SECOND PAGE**

## Steering Committee

<b>Baldwin Park</b> __ John Kerr __ Veronica Valenzuela	<b>Charter Oak</b> __ Ivan Ayro __ Debra Black	<b>Mt. SAC</b> __ Madelyn Arballo __ Tami Pearson	<b>Consortium</b> __ Ryan Whetstone __ Wanda Pyle __ Lila Manyweather __ Ana Ramos
<b>Bassett</b> __ Albert Michel	<b>Covina Valley</b> __ Virginia España	<b>Pomona</b> __ Enrique Medina __ Miguel Hurtado	<b>Partners/guests present:</b>
<b>ESGVROP</b> __ Leticia Covarrubias __ John Smith	<b>Hacienda-La Puente</b> __ Gregory Buckner __ Micah Goins	<b>Rowland</b> __ Rocky Bettar	

Agenda Items	Outcomes
<ul style="list-style-type: none"> <li>Welcome &amp; Agenda Check</li> <li>Public Comment</li> <li>Approval of Minutes for 2/19/2019</li> </ul>	
<b>Objectives for the day:</b>	
1. Ana Ramos Introduction	
2. Adults with Disabilities (AWD) Work Group Update	
3. Three Year Plan Update	
4. Data Update	
5. Fiscal Update	
6. 2019-20 COLA Distribution – Final Vote	<i>Per the approval vote at the last meeting (2/19/19) to allocate the 2019-20 COLA proportionally to all members as presented (8-1-0).</i>
7. Guidance for Assigning Statewide Student Identifiers (SSIDs) for Adults Students in CALPADS	
8. Mt. SAC SCE / WDACS Job and Resource Fair	
9. Partner Breakfast	
10. Upcoming Activities	<ul style="list-style-type: none"> <li>Adult Education Day at Mt. SAC, Wednesday, April 10, 2019 – 10:30 am-1:00 pm - Lunch provided. Coordinating with Naomi Avila @ Mt. SAC (Will work with the CSS Group to promote).</li> <li>Consortium Conference – Thursday, April 18, 2019</li> </ul>
11. Member Updates	
12. Adjourn	



#### March 2019

- **Mar 1:** 17/18 & 18/19 member expense report due in NOVA (Q2)
- **Mar 1:** Close Out of 16-17 member funds in NOVA
- **Mar 31:** 17/18 & 18/19 member expense report certified by consortia in NOVA (Q2)
- **Mar 31:** End of Q3
- **Mar 31:** Close Out of 16-17 funds in NOVA certified by consortia in NOVA

#### April 2019

- **Apr 30:** Student data due in TOPSPro (Q3)

#### May 2019

- **May 2:** CFADs for 2019-20 due

#### June 2019

- **Jun 1:** 17/18 & 18/19 member expense report due in NOVA (Q3)
- **Jun 7:** Certified 3-year strategic plan due from consortia in NOVA
- **Jun 17:** Data and Accountability Budget Revisions are due
- **Jun 30:** (deadline extension): Data and Accountability funded activities end
- **Jun 30:** 17/18 & 18/19 member expense report certified by consortia in NOVA (Q3)
- **Jun 30:** End of Q4

#### July 2019

- **Jul 31:** Final Data and Accountability expense report due

#### August 2019

- **Aug 1:** Student data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 19-20 due
- **Aug 26:** Data and Accountability close out due

#### September 2019

- **Sep 1:** 17/18 & 18/19 member expense report due in NOVA (Q4)
- **Sep 30:** 17/18 & 18/19 member expense report certified by consortia in NOVA (Q4)
- **Sep 30:** 19-20 Member Program Year Budget and Work Plan Due in NOVA
- **Sep 30:** End of Q1