



Monday, May 17, 2021 1:00-3:00 pm

Join from PC, Mac, Linux, iOS or Android:

<https://cccconfer.zoom.us/j/92744158038>

iPhone one-tap (US Toll): +16699006833,92744158038# or
+12532158782,92744158038#

Telephone: +1 669 900 6833 (US Toll); +1 253 215 8782 (US Toll);
+1 346 248 7799 (US Toll); Meeting ID: 927 4415 8038

Steering Committee Meeting Agenda

Baldwin Park __Veronica Valenzuela	Covina Valley __Virginia España	Pomona __Enrique Medina __Miguel Hurtado	Consortium __Ryan Whetstone __Ana Ramos
Bassett __Albert Michel	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __Rocky Bettar	Partners/guests present:
Charter Oak __Ivan Ayro __Michelle Lee	Mt. SAC __Madelyn Arballo __Tami Pearson		

____ Welcome & Agenda Check ____ Public Comment	Approval of Minutes for 4/19/21 Motion to approve _____ Second _____ Vote
Objectives for the day:	
Meeting Files Link:	https://drive.google.com/drive/folders/17HTpRXDzmHlj8UuT3f_49hA8Mc63Mw_oz?usp=sharing
1. COVID update	
2. Budget update	
3. Member updates	
4. 2020-21 Q3 Data Review	
5. 3 Year Plan Goal Modification	
6. CAEP Update	
7. Consortium MOU update	
8. Pursuing CDE Carl Perkins Funds for Adult Education	
9. Work Groups Update	
10. News and Review – Update	
11. Event Reports	
12. Consortium Conference 5/20/21	
13. Additional Items	
14. Adjourn	

CAEP Due Dates

* Items with an asterisk are consortium deliverables

June 2021

- **Jun 1:** 19/20 and 20/21 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)
- **Jun 30:** End of Q4

August 2021

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 2021-22 due in NOVA

September 2021

- **Sep 1:** 19/20 and 20/21 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2020 to June 30, 2021 expenses by program area due (estimates only) in NOVA
- **Sep 30:** 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q4)
- **Sep 30:** 21/20 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

October 2021

- **Oct 30:** 21/22 Member Program Year Budget and Work Plan certified by Consortia in NOVA

- **Oct 31:** Student data due in TOPSPro (Q1)

December 2021

- **Dec 1:** July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
- **Dec 1:** 19/20, 20/21 & 21/22 member expense report due in NOVA (Q1)
- **Dec 31:** 19/20, 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

January 2022

- **Jan 31:** Student Data due in TOPSPro (Q2)

February 2022

- **Feb 28:** Preliminary allocations for 2022-23 and 2023-24 released by this date.

March 2022

- **Mar 1:** Close out of 19/20 funds in NOVA certified by Consortia in NOVA
- **Mar 31:** 19/20 and 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q2)
- **Mar 31:** End of Q3

April 2022

- **Apr 30:** Student Data due in TOPSPro (Q3)

May 2022

- **May 2:** CFAD for 2021-22 due in NOVA