



Monday, September 20, 2020 1:00-3:00 pm

Join from PC, Mac, Linux, iOS or Android:

<https://cccconfer.zoom.us/j/92744158038>

iPhone one-tap (US Toll): +16699006833,92744158038# or
+12532158782,92744158038#

Telephone: +1 669 900 6833 (US Toll); +1 253 215 8782 (US Toll);
+1 346 248 7799 (US Toll);

Meeting ID: 927 4415 8038

Steering Committee Meeting Presenter's Agenda

Baldwin Park __Veronica Valenzuela	Covina Valley __Virginia España	Pomona __ Enrique Medina __ Miguel Hurtado	Consortium __ Ryan Whetstone __ Ana Ramos
Bassett __Albert Michel	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __ Rocky Bettar	Partners/guests present:
Charter Oak __ Ivan Ayro __Michelle Lee	Mt. SAC __ Madelyn Arballo __Tami Pearson		

____ Welcome & Agenda Check ____ Public Comment	Approval of Minutes for 8/17/20 (Use chat) Motion to approve _____ Second _____ Vote
Objectives for the day:	
Meeting Files Link:	https://drive.google.com/drive/folders/13vwWvIqohAXJ6CgawYNobnemunGD773O?usp=sharing
1. Review of 2019-20 Preliminary Program Area Reporting	•
2. Fiscal Update	•
3. COVID-19 Member updates	•
4. CAEP Update	•
5. CALPRO Equity Professional Development	•
6. Work Group Update	•
7. Data	•
8. EDD August 2020 LA Data Review	•
9. Roundtable	
10. Adjourn	



CAEP Upcoming Events of Interest

Event list: <https://register.caladulthood.org/index.cfm?fuseaction=eventList>

- **Sep 22:** CAEP Accountability - Deeper Dive
01:00 PM - 02:30 PM
- **Sep 25:** CAEP 2020 Onboard Training for New Consortium Leads and Administrators
08:00 AM - 02:30 PM\
- **Sep 25:** LA Regional Adult Ed Consortium Conference – online- 9AM - 4PM. **Register:** www.laraec.org or www.sched.com and search for LARAEC ROCS 2020
- **Oct 1:** CALPRO Equity (1hour) 2:30pm
Online: [Register here!](#)
- **Oct 26-29:** CAEP Summit – Registration: <https://caepsummit2020.vfairs.com/en/registration>

Due Dates

September 2020

- **Sep 30:** 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q4)
- **Sep 30:** 20/21 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

October 2020

- **Oct 30:** 20/21 Member Program Year Budget and Work Plan certified by Consortia in NOVA
- **Oct 31:** Student data due in TOPSPro (Q1)

December 2020

- **Dec 1:** July 1, 2019 to June 30, 2020 Instructional Hours and Expenses by

Program Area due (actuals) in NOVA and certified by Consortium

- **Dec 1:** 18/19, 19/20, & 20/21 member expense report due in NOVA (Q1)
- **Dec 31:** 18/19, 19/20 & 20/21 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

January 2021

- **Jan 31:** Student Data due in TOPSPro (Q2)

February 2021

- **Feb 28:** Preliminary allocations for 2021-22 and 2022-23 released by this date.

March 2021

- **Mar 1:** 18/19 and 19/20 and 20/21 Member Expense Report due in NOVA (Q2)
- **Mar 1:** Close out of 18/19 Member Funds due in NOVA
- **Mar 31:** 18/19 and 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q2)
- **Mar 31:** Close out of 18/19 funds in NOVA certified by Consortia in NOVA
- **Mar 31:** End of Q3