



Presenter: Madelyn Arballo

Steering Committee Meeting Agenda

DRAFT

Monday, October 17, 2022

2:00-4:00 pm

Join Zoom Meeting

<https://mtsac-edu.zoom.us/j/89039007682>

Baldwin Park ___Veronica Valenzuela	Covina Valley ___Ryan Maddox ___Virginia España	Pomona ___Miguel Hurtado	Consortium ___Ana Ramos Partners/guests present: ___Omideh Miri
Bassett ___Adder Argueta	Hacienda-La Puente ___Gregory Buckner ___Micah Goins	Rowland ___Gale Lee	
Charter Oak ___Ivan Ayro ___Michelle Lee	Mt. SAC ___Madelyn Arballo ___Tami Pearson		
___Welcome & Agenda Check ___Public Comment		Approval of the Minutes for 9/19/22 Motion to approve _____ Second _____ Vote.	
Objectives for the day:			
1. Consortium Updates <ul style="list-style-type: none"> • Manager • Budget 			
2. Workgroup Update			
3. Consortium Counseling			
4. Member Updates			
5. Additional Items Remaining meeting dates for 2022		<ul style="list-style-type: none"> • November 21, 2022 (Thanksgiving Holiday Week) • December 19, 2022 (Winter Break) 	
6. Adjourn			

CAEP DUE DATES

October 2022

- **Oct 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA (Extended for 2022)
- **Oct 31:** Student data due in TOPSPro (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

November 2022

- **Nov 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA * (Extended for 2022)

December 2022

- **Dec 1:** July 1, 2021 to June 30, 2022 Program Area Report (Instructional Hours and Expenses by Program Area; actuals) in NOVA and Certified by Consortium*
- **Dec 1:** 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
- **Dec 31:** 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1) *
- **Dec 31:** End of Q2

January 2023

- **Jan 31:** Student Data due in TOPSPro (Q2)
- **Jan 31:** Employment and Earnings Follow-up Survey

February 2023

- **Feb 28:** Preliminary allocations for 2022-23 and 2023-24 released by this date.

March 2023

- **Mar 1:** 20/21 and 21/22 and 22/23 Member expense report is due in NOVA. (Q2)*
- **Mar 31:** 20/21 and 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q2) *
- **Mar 31:** End of Q3

April 2023

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

May 2023

- **May 2:** CFAD for 2023-24 due in NOVA *

June 2023

- **Jun 1:** 21/22 and 22/23 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3) *
- **Jun 30:** End of Q4

July 2023

- **Jul 15:** Student Data due in TOPSPro (Q4) FINAL