



**Steering Committee  
Meeting Minutes – Approved**

**Monday, February 22, 2021 1:00-3:00 pm**

Join from PC, Mac, Linux, iOS or Android:  
<https://cccconfer.zoom.us/j/92744158038>  
 iPhone one-tap (US Toll): +16699006833,92744158038# or  
 +12532158782,92744158038#  
 Telephone:+1 669 900 6833 (US Toll); +1 253 215 8782 (US  
 Toll);+1 346 248 7799 (US Toll);  
 Meeting ID: 927 4415 8038

<b>Baldwin Park</b> <u>X</u> Veronica Valenzuela	<b>Covina Valley</b> <u>X</u> Virginia España	<b>Pomona</b> __ Enrique Medina <u>X</u> Miguel Hurtado	<b>Consortium</b> <u>X</u> Ryan Whetstone <u>X</u> Ana Ramos
<b>Bassett</b> <u>X</u> Albert Michel	<b>Hacienda-La Puente</b> <u>X</u> Gregory Buckner <u>X</u> Micah Goins	<b>Rowland</b> <u>X</u> Rocky Bettar	<b>Partners/guests present:</b> <u>X</u> Cindy Manke (G) <u>X</u> Ryan Maddox (G) <u>X</u> Marirza Dubie-Urbe (P) <u>X</u> Dr. Gina Newton (P)
<b>Charter Oak</b> <u>X</u> Ivan Ayro <u>X</u> Michelle Lee	<b>Mt. SAC</b> <u>X</u> Madelyn Arballo <u>X</u> Tami Pearson		

- Call to Order: **1:00 pm**
- Welcome & Agenda Check – participants were invited to sign in via Zoomchat.
- No Public Comment
- Review and Approval of Minutes for 12/14/20 & Retreat Notes 1/22/21. Motion to approve Madelyn Arballo, Second by Albert Michel. Unanimously Approved.

<b>Objectives for the day</b>	<b>Meeting Files Link:</b> <a href="https://drive.google.com/drive/folders/18B7u7_isbTXQwr9-8fYLgr7NnZ1mO_VP?usp=sharing">https://drive.google.com/drive/folders/18B7u7_isbTXQwr9-8fYLgr7NnZ1mO_VP?usp=sharing</a>
1. Los Angeles County Workforce Development Community Aging Services (WDACS) – Regional Workforce Development Plan Update.	Ryan Whetstone introduced Maritza Dubie-Urbe, Senior Deputy Director Los Angeles County Workforce Development, Aging and Community and Services (WDACS)/ Workforce Development Board (WDB). Ms. Dubie-Urbe works with Martha Molina-Aviles, Executive Director of the LA WDB. She shared the plan overview highlighting the key efforts including developing “High Road” partnerships between business, workforce development, education and other key partners to achieve its vision. They conducted five stakeholder sessions, with over 180 participants including consortium member staff. The plan must be approved by April 30 <sup>th</sup> . Primary focus is on dislocated workers and business support. Individuals who are connected to their system through AJCCs can access funds to support training and resources while attending career training programs at our sites. The must be registered in the CALJOBS system (requiring SSNs). DACA participants, those with valid work permits also qualify. She also mentioned that WDACS commissioned an extensive economic report on the region by the LA Economic Development Corporation (LAEDC) which will impact the plan. Ryan downloaded the report and put in the meeting folder for member review. She ended presentation inviting all members to join a special meeting for adult education providers - Health Care, and online resources, and a new pharmacy technician initiative with CVS. this Friday, February 26, 2021. Ryan asked Maritza to discuss the possibility of providing devices and internet access to adult education students via LA County funds. He was informed by Rocky Bettar that this action was achieved in the Riverside Consortium by Jodee Slyter, director of that Consortium. He requested we inquire if this is possible for ours. Ryan checked with Jodee on the process. She sits on that county’s workforce development board and was able to initiate that process last summer. Their devices were actually supported with federal CARES Act funds. Maritza said the CARES funds for LA County has been exhausted. However, as she mentioned, adult students who get connected with AJCCs may be able to access supportive resources. We will continue this conversation moving to provide better support for our students.

<p>2. Los Angeles County Office of Education – Career Technical Education Unit</p>	<p>Dr. Gina Newton, CTE Coordinator, Los Angeles County Office of Education presented on their activities, services and resources. She shared her background, beginning as a CTE teacher with Southeast ROP-Cerritos/Norwalk. The current focus of the CTE Unit is integrating the technical and academic assistance, curriculum/professional development, and supportive services for K-12 district CTE programs across Los Angeles County. Dr. Newton shared the 11 elements of quality CTE programs. She shared the upcoming LACOE CTE Professional Developments 2020-21 workshops/symposiums – open to our members.  Registration: <a href="https://www.lacoe.edu/Curriculum-Instruction/Career-Technical-Education">https://www.lacoe.edu/Curriculum-Instruction/Career-Technical-Education</a>.  Two recent supportive key contacts have been Michael Thomas – MCS Pomona AJCC, and King Moore with the electricians union Local 11 and partnership on the Netzero Plus Electrical Training Institute. She gave an overview of the high skills and pay positions by industries along with examples of recent career focused webinars including Cybersecurity Careers, Environmental Literacy – Water Energy Education Alliance (WEEA). Equity for students is occurring for students in CTE. She encouraged partners to access LACOE CTE support resources (including distance learning) and their regional newsletter to promote programs. She looks forward to strengthening connection with our consortium and with feature us in their upcoming newsletter.</p>
<p>3. Member updates</p>	<p>Members with essential CTE programs are all running hybrid formats. All academic programs are still running virtual/distance learning. Testing is still conducted online, some will be resuming in-person testing soon.  Albert Michel asked members how they are handling online registration at this time and the collection of social security numbers. The response was that is it voluntary on the part of the student and not pressed. Students are still very guarded and concerned regarding provision of the number.  Virginia Espana shared a copy of the flyer for the CCAE State Conference 2021 and is schedule for Wed, Apr 21, 2021 12:00 PM -Fri, Apr 23, 2021 4:00 PM, coinciding with Adult Education Week. Registration link: <a href="https://www.ccaecon.org/register">https://www.ccaecon.org/register</a>.</p>
<p>4. CAEP Update</p>	<p>Ryan asked Rocky if there are any related state updates for K-12 Adult Education- Rocky mentioned he didn't have any additional updates at this point.  CAEP Preliminary allocations (1.5% COLA increase) are out and a copy of the consortium level allocations are in the meeting folder.  The Consortium Fiscal Administration Declaration (CFAD) is due in NOVA on May 2, 2021. Ryan reminded members that final amounts might be affected by the CA May budget revision and will need to vote for approval by the April meeting.</p>
<p>5. Consortium MOU</p>	<p>Consortium – 2021-2021 Memorandum of Understanding  Ryan encouraged members to work with the school district individual to approve the document to reaffirm Mt. SAS is fiscal certifier  No changes to the document  Ryan will distribute to members for school and Mt. SAC board approvals</p>
<p>6. Governance Plan</p>	<p>Ryan encouraged to review the Governance Plan is in the shared meeting folder</p>
<p>7. Data update</p>	<p>Ryan shared the Data across the consortium for the 2020-21 Q2 Year to Date – July 1, 2020 to December 31, 2020. –See sheets in the meeting folder. He thank to all who responded to Launch board data use request. At the end of the Q2 are almost 11,000 with less than 12 hours and 23,000 data pieces in place. Total unemployed 3,741. The consortium served almost 10% of that number. Next Friday will be new report.</p>
<p>8. Work Group Update</p>	<p><b>Ryan shared the following on the Workgroups:</b></p> <ul style="list-style-type: none"> <li>• High school programs cite notable increased in enrollment even though programs are online.</li> <li>• Concerns are emerging to prepare to better assist undocumented adults and increase aware regarding President Biden's new citizenship initiatives.</li> <li>• AJCC representatives have been present and sharing updated in CTE and CSS Meetings</li> <li>• Q2 final consortium data count by specific program reviewed.</li> </ul>

	<ul style="list-style-type: none"> <li>December 2020 EDD (1/21 report) employment data shared – summary information along with consortium cities and specific industries aligned to member offered CTE/STV trainings.</li> <li>Slight uptick in unemployment for Los Angeles County from 10.9 to 11% - most likely due to heightened COVID County orders that month.</li> </ul>
<p>9. AJCC Update</p>	<ul style="list-style-type: none"> <li>Ryan mentioned SGV AJCC (Goodwill) meeting 2/11/21 – stated they have significant funds available to support participant worker training through June 30 and they are also connected with Project Roomkey for homeless individuals.</li> <li>They are want to make a significant effort to bring people back into centers</li> <li>LA Economic Development Corporation (LAEDC) staffer Bob Machuca – participated who is also on staff with the San Gabriel Valley Economic Partnership (SGVEP). They are focusing on the Business Attraction Expansion and Retention (BEAR) model. The LAEDC is seeking to increase relationships with AJCCs. Last year LA business were in damage control mode and now they are ready to rebuild. They are very concerned about generating revenue and don't want to apply for state or federal emergency support funds. Machuca expects hiring to commence but some old jobs are not coming back. New careers are emerging and we need to keep a pulse on this.</li> </ul>
<p>10. Future focus of the Consortium</p>	<p>Ryan shared his thoughts on possible future direction of the consortium as the time to prepare the new three-year plan 2022-2025 is approaching. Citing that as the pandemic has radically shifted the economic landscape for our students and the region, some major shifts in our approach might be appropriate. New 2020 census data is coming and may show population shifts as well. Though we are coming off our retreat, with plan recommendations he will bring for review. He wanted to share these thoughts. How can we better support the needs of our students and community and refine activities moving forward? He suggested that we look to operate more in line with economic forecasts, partnerships, robust participation in regional pathways, and connection with the LAEDC and SGVEP. He suggested considering transforming the focus of workgroups from subject area to transitional pathway teams instead. i.e. Pathways focused groups – one that is academic only, the others designed around major career pathways needed in the region– i.e. health, advanced manufacturing, clean energy focus and computer technology and would include members from all program areas (ESL, ABE/ASE, CTE, etc.). Another example is coming as LA County will be seeking training partnerships for Alternatives to Incarceration efforts to train people for county jobs in response to shifting priorities and retirements. He also suggested consideration of a shift to a more “equitable” funding model (i.e. per pupil enrollment and performance). Greg Buckner asked where was this coming from as he was under the impression that we just completed the retreat and left with some focus items. Ryan shared that he had a conversation with Madelyn in preparation for this meeting and he said that he had ideas on how we should proceed in the coming months and years, based on observations in the region and conversations in statewide meetings. She suggested he go ahead and share his thoughts with the group. Veronica Valenzuela also noted that they are some thoughts to consider down the line, but campuses really must focus on immediate issues as a result of the pandemic and that we stay the set course for now. Rocky did affirm that they are suggestions and it doesn't hurt to hear them out.</p>
<p>11. Consortium Virtual Events –Spring 2021</p>	<p>All members agreed to proceed with the following events dates:</p> <ul style="list-style-type: none"> <li>Mt. SAC Adult Education Day, Friday, April 30 (9am-12pm)</li> <li>Partner Breakfast – Friday, May 7 (8:30 am- 10:00 am)</li> <li>Virtual Spring Conference – Thursday, May 20 (9 am-12 pm)</li> </ul>
<p>12. News and Review – Update</p>	<p>Ryan stated the regional version is going out to local stakeholders. He will work with members individually for their success stories on their respective articles.</p>
<p>13. Meeting Adjourned</p>	<p><b>2:33pm</b></p> <p>Next Meeting: Monday, March 15, 2021 1:00 pm – 3:00pm</p>