



Agenda

Tuesday, February 19, 2019
 2:00-4:00 pm
 Mt. San Antonio College, Bldg. 40, Rm 140

Steering Committee

Baldwin Park __ John Kerr __ Veronica Valenzuela	Charter Oak __ Ivan Ayro __ Debra Black	Mt. SAC __ Madelyn Arballo __ Tami Pearson	Consortium __ Ryan Whetstone __ Wanda Pyle __ Lila Manyweather
Bassett __ Albert Michel	Covina Valley __ Claudia Karnoski __ Virginia España	Pomona __ Enrique Medina __ Rebecca Cristobal	Partners/guests present:
ESGVROP __ Leticia Covarrubias __ John Smith	Hacienda-La Puente __ Gregory Buckner __ Micah Goins	Rowland __ Rocky Bettar	

<ul style="list-style-type: none"> Welcome & Agenda Check Public Comment Approval of Minutes for 12/17/2018 	
Objectives for the day:	
1. ABE/ASE Work Group Update	<ul style="list-style-type: none"> ABE/ASE Work Group Presentation – Debbie Jensen-BPACE, Diana Dzib, Mary Ann Gomez – Mt. SAC, Eric Carlos - HLP AE
2. Three Year Plan Update	Ryan Whetstone / Wanda Pyle
3. Data Exercise – CAEP Outcomes- Literacy Gains	Lila Manyweather
4. Fiscal Update	Madelyn Arballo
5. COLA Distribution	Madelyn
6. Updates	<ul style="list-style-type: none"> CAEAA Conference Update – Rocky Bettar Other Legislative Updates – Rocky/Madelyn Member updates
7. Upcoming Activities	<ul style="list-style-type: none"> Mt. SAC / WDACS Job and Resource Fair – Friday, March 1, 2019 OTAN Summit March 1 & 2, 2019 - HLP AE Partner Breakfast – (coordinated by Counselors Work Group) – Friday, March 8, 2019, HLP AE MPR - 8:00-9:30 am Consortium Conference – Thursday, April 18, 2019
8. Adjourn	



CALIFORNIA ADULT EDUCATION PROGRAM

February 2019

- **Feb 15:** Budget Bill Requirement - 17-18 Program and Expenditure Data by Program Area due in NOVA
- **Feb 28:** Preliminary allocations for 2019-20 & 2020-21 released by this date

March 2019

- **Mar 1:** 17/18 & 18/19 member expense report due in NOVA (Q2)
- **Mar 1:** Close Out of 16-17 member funds in NOVA
- **Mar 31:** 17/18 & 18/19 member expense report certified by consortia in NOVA (Q2)
- **Mar 31:** End of Q3
- **Mar 31:** Close Out of 16-17 funds in NOVA certified by consortia in NOVA

April 2019

- **Apr 30:** Student data due in TOPSPro (Q3)

May 2019

- **May 2:** CFADs for 2019-20 due

June 2019

- **Jun 1:** 17/18 & 18/19 member expense report due in NOVA (Q3)
- **Jun 7:** Certified 3-year strategic plan due from consortia in NOVA
- **Jun 17:** Data and Accountability Budget Revisions are due
- **Jun 30:** (deadline extension): Data and Accountability funded activities end
- **Jun 30:** 17/18 & 18/19 member expense report certified by consortia in NOVA (Q3)
- **Jun 30:** End of Q4

July 2019

- **Jul 31:** Final Data and Accountability expense report due

August 2019

- **Aug 1:** Student data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 19-20 due
- **Aug 26:** Data and Accountability close out due

September 2019

- **Sep 1:** 17/18 & 18/19 member expense report due in NOVA (Q4)
- **Sep 30:** 17/18 & 18/19 member expense report certified by consortia in NOVA (Q4)
- **Sep 30:** 19-20 Member Program Year Budget and Work Plan Due in NOVA
- **Sep 30:** End of Q1