



Steering Committee Retreat Agenda	Friday, January 22, 2021	Join Zoom Meeting: https://mtsac-edu.zoom.us/j/5096075987
	9:00 am – 12:00 pm	Meeting ID: 509 607 5987 One tap mobile +16699009128,,5096075987# US (San Jose)

MEETING FILES	https://drive.google.com/drive/folders/1taD3YWORJ Cp4eF7mgeEI09Tfr6ElfknL?usp=sharing
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Time	Topic
9:00 am	Welcome, Introductions, and Overview of the morning Ryan Whetstone
9:00 -9:15 am 15 minutes	Consortium Equity Activity Update Micah Goins
9:15 -9:20 am 5 minutes	3 Year Plan Annual Review – Key Points Ryan Whetstone
9:20-9:40 am 20 minutes	COVID Discussion Ryan Whetstone
9:40-10:15 am 35 minutes	Addressing barriers to our students and our role in economic recovery Veronica Valenzuela
10:15 – 10:30 am 15 minutes	Tying it together- Additions or modifications to the 3-year plan Ryan Whetstone
<i>10:30 – 10:45 am 15 minutes</i>	<i>BREAK</i>
10:45 – 10:50 am 5 minutes	New Workforce Development Plan for LA County (2021-2024)
10:50– 11:00 am 10 minutes	Budget and New Policy Discussion
11:00 – 11:10 am 10 minutes	Budget Review & Carryover fund discussion Madelyn Arballo
11:10 – 11:30 am 20 minutes	2021-2024 Governance Plan & Consortium MOU Ryan Whetstone
11:30 – 11:35 am 5 minutes	WIOA Continuous Improvement Plan – Areas to align with 3-Year Plan
11:35 am-11:40 pm 5 minutes	News & Review Publication conversation
11:40-11:45 am 5 minutes	Move on New Consortium Positions
11:45 am-12:00 pm 10-15 minutes	Wrap up, questions, other issues
12:00 pm	Adjourn

CAEP Deadlines

January 2021

Jan 31: Student Data due in TOPSPro (Q2)

February 2021

Feb 28: Preliminary allocations for 2021-22 and 2022-23 released by this date.

March 2021

Mar 1: 18/19 and 19/20 and 20/21 Member Expense Report due in NOVA (Q2)

Mar 1: Close out of 18/19 Member Funds due in NOVA

Mar 31: 18/19 and 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q2)

Mar 31: Close out of 18/19 funds in NOVA certified by Consortia in NOVA

Mar 31: End of Q3

April 2021

Apr 30: Student Data due in TOPSPro (Q3)

May 2021

May 2: CFADS for 2021-22 due in NOVA

June 2021

Jun 1: 19/20 and 20/21 Member Expense Report due in NOVA (Q3)

Jun 30: 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)

Jun 30: End of Q4

August 2021

Aug 1: Student Data due in TOPSPro (Q4) FINAL

Aug 15: Annual Plan for 2021-22 due in NOVA

September 2021

Sep 1: 19/20 and 20/21 Member Expense Report due in NOVA (Q4)

Sep 1: July 1, 2020 to June 30, 2021 expenses by program area due (estimates only) in NOVA

Sep 1: 19/20 and 20/21 Member Expense Report due in NOVA (Q4)

Sep 30: 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q4)

Sep 30: 21/20 Member Program Year Budget and Work Plan due in NOVA

Sep 30: End of Q1

October 2021

Oct 30: 21/22 Member Program Year Budget and Work Plan certified by Consortia in NOVA

Oct 31: Student data due in TOPSPro (Q1)

December 2021

Dec 1: July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium

Dec 1: 19/20, 20/21 & 21/22 member expense report due in NOVA (Q1)

Dec 31: 19/20, 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q1)

Dec 31: End of Q2

January 2022

Jan 31: Student Data due in TOPSPro (Q2)