



**Monday, November 16, 2020 1:00-3:00 pm**

Join from PC, Mac, Linux, iOS or Android:

<https://cccconfer.zoom.us/j/92744158038>

iPhone one-tap (US Toll): +16699006833,92744158038# or  
+12532158782,92744158038#

Telephone: +1 669 900 6833 (US Toll); +1 253 215 8782 (US Toll);  
+1 346 248 7799 (US Toll);

Meeting ID: 927 4415 8038

## Steering Committee Meeting Agenda

<b>Baldwin Park</b> __Veronica Valenzuela	<b>Covina Valley</b> __Virginia España	<b>Pomona</b> __Enrique Medina __Miguel Hurtado	<b>Consortium</b> __Ryan Whetstone __Ana Ramos
<b>Bassett</b> __Albert Michel	<b>Hacienda-La Puente</b> __Gregory Buckner __Micah Goins	<b>Rowland</b> __Rocky Bettar	<b>Partners/guests present:</b>
<b>Charter Oak</b> __Ivan Ayro __Michelle Lee	<b>Mt. SAC</b> __Madelyn Arballo __Tami Pearson		

____ Welcome & Agenda Check ____ Public Comment	<b>Approval of Minutes for 10/19/20</b> <b>Motion to approve _____ Second _____</b> <b>Vote</b>
<b>Objectives for the day:</b>	
<b>Meeting Files Link:</b>	<a href="https://drive.google.com/drive/folders/1elkf2JekC_27zhBeNaGtQtWgIUO4epKZ?usp=sharing">https://drive.google.com/drive/folders/1elkf2JekC_27zhBeNaGtQtWgIUO4epKZ?usp=sharing</a>
1. COVID-19 Member updates	
2. CAEP Update	
3. Steering Committee Retreat	
4. CALPRO Equity PD Update	
5. Work Group Update	
6. Data	
7. EDD September 2020 LA Data Review	
8. Roundtable	
9. Adjourn	



## CAEP Upcoming Events of Interest

Event list: <https://register.caladulthood.org/index.cfm?fuseaction=eventList>

### Due Dates

#### December 2020

- **Dec 1:** July 1, 2019 to June 30, 2020 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
- **Dec 1:** 18/19, 19/20, & 20/21 member expense report due in NOVA (Q1)
- **Dec 31:** 18/19, 19/20 & 20/21 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

#### January 2021

- **Jan 31:** Student Data due in TOPSPro (Q2)

#### February 2021

- **Feb 28:** Preliminary allocations for 2021-22 and 2022-23 released by this date.

#### March 2021

- **Mar 1:** 18/19 and 19/20 and 20/21 Member Expense Report due in NOVA (Q2)
- **Mar 1:** Close out of 18/19 Member Funds due in NOVA
- **Mar 31:** 18/19 and 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q2)
- **Mar 31:** Close out of 18/19 funds in NOVA certified by Consortia in NOVA
- **Mar 31:** End of Q3

#### April 2021

- **Apr 30:** Student Data due in TOPSPro (Q3)

#### May 2021

- **May 2:** CFADS for 2021-22 due in NOVA

#### June 2021

- **Jun 1:** 19/20 and 20/21 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)
- **Jun 30:** End of Q4

#### August 2021

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 2021-22 due in NOVA