



Monday, November 15, 2021 1:00-3:00 pm

Join from PC, Mac, Linux, iOS or Android:

<https://mtsac-edu.zoom.us/j/96311205674>

Meeting ID: 963 1120 5674

One tap mobile Telephone: +1 669 900 6833 (US Toll); +1 253 215 8782 (US Toll); +1 346 248 7799 (US Toll); Meeting ID: 927 4415 8038

Steering Committee Meeting Agenda

Baldwin Park __Veronica Valenzuela	Covina Valley __Ryan Maddox __Virginia España	Pomona __Enrique Medina __Miguel Hurtado	Consortium __Ryan Whetstone __Ana Ramos
Bassett __Adder Argueta	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __Rocky Bettar	Partners/guests present:
Charter Oak __Ivan Ayro __Michelle Lee	Mt. SAC __Madelyn Arballo __Tami Pearson		

____Welcome & Agenda Check ____Public Comment	Approval of Minutes for 10/18/21 Motion to approve _____ Second _____ Vote
Objectives for the day:	
Meeting Files Link:	https://drive.google.com/drive/folders/19ROHRdengmu5m4BdRa-TJdGjLP72SzRU?usp=sharing
1. COVID / Member updates	
2. Fiscal Update	
3. Mt. SAC Special Admit Update	
4. CAEP Updates	
5. 2021-22 Quarter 1 - Data Integrity Report – Final counts	
6. Work Groups Update	
7. September 2021 EDD Labor Market Update	
8. News and Review – Update	
9. Additional Items	A. ACCE – Fall 2021 Zoom-in Workshop- Thursday, 11/18/21 (virtual). Registration open: http://www.acceonline.org/store/p46/Fall_2021_ACCE_Zoom-In_Workshop.html B. CCAE Conference – Friday & Saturday, November 19 & 20 –Hilton Palm Springs C. CAEAA State Conference (virtual)- Thursday, February 3, 2022 D. ACCE Spring Virtual Conference –February 3-4, 2022
10. Adjourn	
NEXT MEETING, Monday, December 20, 2021, 1:00-3:00 pm	

AEP Due Dates

* Items with an asterisk are consortium deliverables

December 2021

- **Dec 1:** July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- **Dec 1:** 19/20, 20/21 & 21/22 Member Expense Report Due in NOVA (Q1)
- **Dec 31:** 19/20, 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q1) *
- **Dec 31:** End of Q2

January 2022

- **Jan 31:** Student Data due in TOPSPro (Q2)

February 2022

- **Feb 28:** Preliminary allocations for 2022-23 and 2023-24 released by this date.

March 2022

- **Mar 1:** Member expense report is due in NOVA.
- **Mar 31:** 19/20 and 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q2) *
- **Mar 31:** End of Q3

April 2022

- **Apr 30:** Student Data due in TOPSPro (Q3)

May 2022

- **May 2:** CFAD for 2022-23 due in NOVA *

June 2022

- **Jun 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q3) *
- **Jun 30:** End of Q4

August 2022

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 2022-23 due in NOVA *

September 2022

- **Sep 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q4)
- **Sep 1:** 22/23 Certification of Allocation Amendment due in NOVA (new)
- **Sep 1:** July 1, 2021 to June 30, 2022 expenses by program area due (estimates only) in NOVA *
- **Sep 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q4) *
- **Sep 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

October 2022

- **Oct 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA *
- **Oct 31:** Student data due in TOPSPro (Q1)

December 2022

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August 2022

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