



Presenter: Tischel Diaz

# Steering Committee Meeting Agenda

Monday, March 20, 2023

1:00-3:00 pm (In-Person) Mt SAC

SCE Bldg. 40 - Room 140

<b>Baldwin Park</b> __Veronica Valenzuela	<b>Covina Valley</b> __Virginia España	<b>Pomona</b> __Miguel Hurtado	<b>Consortium</b> __Tischel Diaz
<b>Bassett</b> __Adder Argueta	<b>Hacienda-La Puente</b> __Gregory Buckner __Micah Goins	<b>Rowland</b> __Brian Huff	<b>Partners/guests present:</b> __Katalin Gyurindak __Bruno Calatroni
<b>Charter Oak</b> __Ivan Ayro __Michelle Lee	<b>Mt. SAC</b> __Madelyn Arballo __Tami Pearson		

____Welcome & Agenda Check ____Public Comment	<b>Approval of the Minutes for 1/23/23</b> <b>Motion to approve _____ Second _____ Vote.</b>
<b>Objectives for the day:</b>	
1. Consortium Manager – Tischel Diaz <ul style="list-style-type: none"> <li>• Intro</li> </ul>	
2. Consortium Updates <ul style="list-style-type: none"> <li>• WIOA Upcoming Due Date</li> <li>• CAEP Due Dates (March/April/May)</li> <li>• LAO Discussion Debrief</li> </ul>	<b>March 2023</b> <ul style="list-style-type: none"> <li>• Mar 31: End of Q3</li> </ul> <b>April 2023</b> <ul style="list-style-type: none"> <li>• Apr 30: Student Data due in TOPSPro (Q3)</li> <li>• Apr 30: Employment and Earnings Follow-up Survey</li> </ul> <b>May 2023</b> <ul style="list-style-type: none"> <li>• May 2: CFAD for 2023-24 due in NOVA *</li> </ul>
3. Workgroup Updates	<b>ESL Presentation</b> <ul style="list-style-type: none"> <li>• Katalin Gyurindak (Mt. SAC)</li> <li>• Bruno Calatroni (Charter Oak)</li> </ul>
4. Adult Ed Day Recap	
5. Governance Plan	
6. Consortium Counselor Update and Date Confirmations	

7. Member Updates	Around the Room												
8. Upcoming Events	<p>Please share any upcoming events you have:  <a href="https://www.caadultedtraining.org/">https://www.caadultedtraining.org/</a></p> <ol style="list-style-type: none"> <li><b>AB 1491 Guidance</b>  <a href="https://register.caladulted.org/Home/EventDetail/609">https://register.caladulted.org/Home/EventDetail/609</a>  March 23, 2023 12:00–1:30 pm – via Zoom</li> <li><b>South Central Coast Regional Training - Adult Education: A Gateway to College and Living Wage Employment</b>  <a href="https://register.caladulted.org/Home/EventDetail/605">https://register.caladulted.org/Home/EventDetail/605</a>  March 31, 2023, 10:00-3:00pm – via Zoom</li> <li><b>California Statewide WIOA II Network Meeting</b>  <a href="https://www.caadultedtraining.org/CASAS/8261?Type=12">https://www.caadultedtraining.org/CASAS/8261?Type=12</a>  April 11, 2023, 1:00–2:00 pm – via Zoom</li> <li><b>South Central Coast Regional Training - Adult Education: Using Data to Explore and Improve Equity and Impact in Adult Education</b>  <a href="https://register.caladulted.org/Home/EventDetail/613">https://register.caladulted.org/Home/EventDetail/613</a>  April 14, 2023, 9:00 am – 2:00 pm (Antelope Valley Adult Education)</li> <li><b>TE Network Meeting Central and East LA</b>  <a href="https://www.caadultedtraining.org/CASAS/8181?Type=18">https://www.caadultedtraining.org/CASAS/8181?Type=18</a>  April 19, 2023, 1:00–3:00 pm – Baldwin Park Adult School (<i>our Data Accountability Meeting will occur directly after</i>)</li> <li><b>CASAS National Summer Institute</b>  <a href="http://www.casas.org/training-and-support/SI">http://www.casas.org/training-and-support/SI</a>  June 12-15, 2023, Hyatt Regency Orange County</li> </ol>												
9. Future meetings •	<p style="text-align: center;"><b>Steering Committee Meetings</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Month</th> <th>Dates</th> <th></th> </tr> </thead> <tbody> <tr> <td>April</td> <td>4/17/2023</td> <td></td> </tr> <tr> <td>May</td> <td>5/15/2023</td> <td></td> </tr> <tr> <td>June</td> <td>6/19/2023</td> <td>12<sup>th</sup> CASAS SI 19<sup>th</sup> Holiday 26<sup>th</sup> ?</td> </tr> </tbody> </table>	Month	Dates		April	4/17/2023		May	5/15/2023		June	6/19/2023	12 <sup>th</sup> CASAS SI 19 <sup>th</sup> Holiday 26 <sup>th</sup> ?
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10. Adjourn													

## CAEP DUE DATES

### March 2023

- **Mar 31:** End of Q3

### April 2023

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

### May 2023

- **May 2:** CFAD for 2023-24 due in NOVA \*

### June 2023

- **Jun 1:** 21/22 and 22/23 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3) \*
- **Jun 30:** End of Q4

### July 2023

- **Jul 15:** Student Data due in TOPSPro (Q4) FINAL

### August 2023

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 2023-24 due in NOVA \*

### September 2023

- **Sep 1:** 21/22 and 22/23 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (estimates only) in NOVA \*
- **Sep 1:** 22/23 Certification of Allocation Amendment due in NOVA
- **Sep 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) \*
- **Sep 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1