

Steering Committee Agenda

Monday, March 18, 2023

1:00 pm to 3:00 pm (In-Person)

Mt. SAC SCE Bldg. 40 – Room 140

Meeting Folder: https://drive.google.com/drive/folders/1mofgZXPodKG_hg_kLTAdqdE0Cs5bZgse?usp=sharing

Baldwin Park __Veronica Valenzuela	Covina Valley __Ryan Maddox	Pomona __Miguel Hurtado	Consortium __Tischel Diaz __Ana Ramos
Bassett __Adder Argueta	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __LaToya Brown	Partners/guests present:
Charter Oak __Ivan Ayro	Mt. SAC __Madelyn Arballo __Tami Pearson		

__Welcome & Agenda Check __Public Comment	Approval of the Minutes for 2/14/24 Motion to approve _____ Second _____ Vote.
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Objectives for the day:	
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1. Consortium Updates	<p>Upcoming CAEP Due Dates</p> <p>March 2024</p> <ul style="list-style-type: none"> Mar 1: 21/22 and 22/23 and 23/24 Member expense report is due in NOVA. (Q2)* Mar 18: Reading of the CFAD Mar 31: 21/22 and 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q2) * Mar 31: End of Q3 <p>April 2024</p> <ul style="list-style-type: none"> Apr 15: VOTE ON CFAD Apr 30: Student Data due in TOPSPro (Q3) Apr 30: Employment and Earnings Follow-up Survey <p>May 2024</p> <ul style="list-style-type: none"> May 2: CFAD for 2024-25 due in NOVA * <ul style="list-style-type: none"> (<u>VOTE ON APRIL 15th</u>) May 17: <i>SOFT DEADLINE:</i> 21/22 and 22/23 and 23/24 Member Expense Report due in NOVA (Q3) <p>June 2024</p> <ul style="list-style-type: none"> Jun 1: 21/22 and 22/23 and 23/24 Member Expense Report due in NOVA (Q3)* <ul style="list-style-type: none"> (<u>Soft Deadline of May 17th</u>) Jun 30: 21/22 and 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q3) *
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	<ul style="list-style-type: none"> • Jun 30: End of Q4 <p>July 2023</p> <ul style="list-style-type: none"> • Jul 15: Student Data due in TOPSPro (Q4) FINAL 																																																																
2. Consortium Counselor Updates	<p style="text-align: center;">Consortium Transition Report July 2023 – March 2024</p> <table border="1"> <thead> <tr> <th>Campus</th> <th>2023 APPTS</th> <th>2024 APPTS</th> <th>Transitions</th> <th>Presentations</th> <th>Pipeline</th> <th>AESA</th> <th>Upcoming APPTS</th> </tr> </thead> <tbody> <tr> <td>Baldwin Park</td> <td>5</td> <td>6</td> <td>0</td> <td>2</td> <td>5</td> <td>1*</td> <td>3</td> </tr> <tr> <td>Bassett</td> <td>6</td> <td>10</td> <td>2</td> <td>3</td> <td>4</td> <td>0</td> <td>0</td> </tr> <tr> <td>Charter Oak</td> <td>10</td> <td>1</td> <td>2</td> <td>2</td> <td>1</td> <td>0</td> <td>0</td> </tr> <tr> <td>Covina Valley</td> <td>9</td> <td>8</td> <td>3</td> <td>2</td> <td>3</td> <td>0</td> <td>1</td> </tr> <tr> <td>HLP</td> <td>3</td> <td>3</td> <td>0</td> <td>0</td> <td>2</td> <td>1*</td> <td>0</td> </tr> <tr> <td>Pomona</td> <td>2</td> <td>7</td> <td>0</td> <td>6</td> <td>3</td> <td>0</td> <td>0</td> </tr> <tr> <td>RACE</td> <td>10</td> <td>10</td> <td>3</td> <td>3</td> <td>0</td> <td>3</td> <td>3</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Transitions – Students who have registered for a credit class at Mt. SAC • Pipeline – Students who have completed at least one step toward becoming students at Mt. SAC, but don't have a registration date or have not registered yet • *Student may be eligible for AESA 	Campus	2023 APPTS	2024 APPTS	Transitions	Presentations	Pipeline	AESA	Upcoming APPTS	Baldwin Park	5	6	0	2	5	1*	3	Bassett	6	10	2	3	4	0	0	Charter Oak	10	1	2	2	1	0	0	Covina Valley	9	8	3	2	3	0	1	HLP	3	3	0	0	2	1*	0	Pomona	2	7	0	6	3	0	0	RACE	10	10	3	3	0	3	3
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3. Workgroup Updates	<ul style="list-style-type: none"> • Attendance • Survey Consensus (<i>copy in google folder</i>) 																																																																
4. Field Testing	<p>https://www.casas.org/product-overviews/research-and-evaluation/field-testing-opportunities</p> <p>FieldTesting@casas.org</p>																																																																
5. Consortium Events	<p>Adult Ed Day Recap</p> <ul style="list-style-type: none"> • Stats • Takeaways • The Future 																																																																
6. CFAD	<ul style="list-style-type: none"> • Official Reading of the CFAD <ul style="list-style-type: none"> ○ Any changes? Suggestions? • Vote at April Meeting 																																																																
7. Member Updates	<ul style="list-style-type: none"> • Around the Room 																																																																
8. Policy/Budget Updates	<ul style="list-style-type: none"> • CAEP Allocation • LAO Recommendations <ul style="list-style-type: none"> ○ ELL Healthcare Grant • CAEAA Calculator (<i>copy for download added to google folder</i>) 																																																																
9. Bylaw Draft Update																																																																	
10. Upcoming Events	<p>Please share any upcoming events you have: https://www.caadultedtraining.org/</p> <ol style="list-style-type: none"> 1. California WIOA, Title II: AEFLA Network Meeting - LA, Orange County, San Diego & Imperial March 22, 2024, 9:30 AM-11 AM https://www.caadultedtraining.org/CASAS/8584?Type=12 2. WIOA Partnerships and Collaboration: Opportunities and Challenges March 26, 2024, 10:00 AM - 11:00 AM https://www.caadultedtraining.org/CASAS/8597?Type=11 																																																																

- 3. **Continuous Improvement Plan (CIP) Office Hours**
April 02, 2024 10:00 AM - 11:00 AM
<https://www.caadulthoodtraining.org/OTAN/98?Type=23>
- 4. **California Statewide WIOA II Network Meeting**
April 02, 2024, 1:00 PM - 2:30 PM
<https://www.caadulthoodtraining.org/CASAS/8578?Type=12>
- 5. **Continuous Improvement Plan (CIP) Office Hours**
April 011, 2024 11:00 AM - 12:00 PM
<https://www.caadulthoodtraining.org/OTAN/99?Type=23>
- 6. **CCAIE 2024 State Conference**
May 9-11, 2024-Anaheim
<https://www.ccaestate.org/conference-2024.html>
- 7. **CASAS Summer Institute**
June 17-20, 2024-Anaheim
<https://www.casas.org/training-and-support/SI>

11. Future Meetings

Steering Committee Meetings		
3rd Monday of the Month 1:00 PM – 3:00 PM		
Month	Dates	
April	4/15/2024	
May	5/20/2024	
June	6/17/2024	

12. Adjourn

Next Meeting:–April 15, 2024, 9:00 AM- 1:00 PM