

Monday, June 12, 2017

2:00 pm-4:00 pm

Mt. San Antonio College, Bldg. 40, Rm. 140

Steering Committee

<p>Baldwin Park <input checked="" type="checkbox"/> John Kerr <input checked="" type="checkbox"/> Veronica Valenzuela</p>	<p>Tri-Community Adult Education</p> <p>Charter Oak <input checked="" type="checkbox"/> Ivan Ayro <input checked="" type="checkbox"/> Debra Black</p> <p>Covina Valley <input checked="" type="checkbox"/> Claudia Karnoski <input checked="" type="checkbox"/> Cindy Manke</p>	<p>Mt. SAC <input checked="" type="checkbox"/> Madelyn Arballo <input checked="" type="checkbox"/> Tami Pearson</p> <p>Pomona <input checked="" type="checkbox"/> Enrique Medina <input type="checkbox"/> Marie Dennis <input type="checkbox"/> Rebecca Cristobal <input type="checkbox"/> Emilia Madrid</p> <p>Rowland <input checked="" type="checkbox"/> Rocky Bettar</p>	<p>Consortium <input checked="" type="checkbox"/> Lila Manyweather <input checked="" type="checkbox"/> Ryan Whetstone <input checked="" type="checkbox"/> Sage Overoye <input type="checkbox"/> Wanda Pyle</p> <p>Partners/guests present: Tina Bigdeli - XPRIZE</p>
<p>Bassett <input checked="" type="checkbox"/> Albert Michel <input checked="" type="checkbox"/> Virginia Espana</p>			
<p>ESGVROP <input type="checkbox"/> Elia Evans <input type="checkbox"/> Leticia Covarrubias</p>	<p>Hacienda-La Puente <input type="checkbox"/> Elbia Sarabia <input checked="" type="checkbox"/> Greg Buckner <input checked="" type="checkbox"/> Matt Smith</p>		

Agenda Items	Outcomes
Welcome & Agenda Check	Meeting was called to order at 2:10 PM – Facilitated by Ryan Whetstone.
Public Comment	No Public Comment
Approval of Minutes for 04/17/2017	A motion was made to approve the Minutes of 05/08/2017 by Rocky, seconded by Enrique, and approved unanimously.
1. X-PRIZE Program Presentation	Thousands of adult learners in Los Angeles will be recruited to take a CASAS assessment, and then be given one of 15 competing mobile learning apps . After one year of app use, a post-test will be given to a subset of these learners to determine their literacy gains. Adult schools can be involved with the pre and post testing process, and adult school students can participate and receive the apps free of charge.
2. Budget Update	2015-16 Budget was distributed. Remaining funds need to be spent by November 2017. 2016-17 money goes directly to schools – no MOUs or invoices necessary.
3. AEBG Field Teams	Madelyn is on the Data Accountability Committee – they will meet for times. Rocky is on the CTE Assessment Committee – they will meet twice. Discussion in these meetings focused on if AEBG funds should support credit CTE classes at the community college. There was also discussion related to CASAS assessments, and if CASAS should be the single way to assess for all programs.
4. Professional Development Update <ul style="list-style-type: none"> a. I-BEST Review b. Upcoming AWD Training 	<p>52 people attended the I-BEST Training, 15 of them completed the Post-Training Survey. Survey results were distributed. Research shows that I-BEST can improve retention and outcomes. Some schools are going to pilot I-BEST programs.</p> <p>Mt. SAC SCE is holding a training titled, “Working with adults with Autism and associated learning disabilities” with guest speaker Dr. Margaret L. Bauman, MD – an international expert in research and treatment of people on the Autism spectrum.</p>

<p>c. Fall Conference</p>	<p>Thursday, July 20, 2017 2:30 pm – 4:30 pm Register online here: https://docs.google.com/forms/d/e/1FAIpQLScBNEX3otrEV0BkOC4azGZAZ9Y-V4mQIV8WfJXY1DjgN2osbg/viewform?c=0&w=1 Contact Susan Stroebel (sstroebel@mtsac.edu) for more information.</p> <p>Wednesday, October 25 at Kellogg West Conference Center. This conference needs to focus on AEBG metrics, data and accountability. Teachers need to understand the big picture – each workshop should be tied to metrics. Possible topics - update and entry forms, CASAS, data, improving scores, student success.</p>
<p>5. Data Accountability Update</p>	<p>Submission for 4th quarter is August 1 - try to submit by July 25 (one week prior) to avoid problems with submission process. Each member present received a document comparing their data reporting to the benchmarks set by the state. Green boxes are state requirements, yellow boxes show the areas in which the margin of error is higher than the state will accept for each school.</p>
<p>6. Work Groups Update</p>	<p>Summary sheet and attendance sheet were distributed.</p>
<p>7. Annual Plan Template</p>	<p>Ryan reviewed the annual plan template. He will draft responses to questions and share with the steering committee for review. Annual Plan is due Aug 15, 2017.</p>
<p>8. Mt. SAC Counseling Classes</p>	<p>Mt. SAC counselors can teach a class or do a workshop at the adult schools. Baldwin Park held presentations and got positive feedback. Pomona did a 2-day class and students were very interested in how to apply and how to receive financial aid. They saw the community college as a good next step once they finish at the adult school. Mt. SAC counselors will also follow up with students who attend the class individually or as a group.</p>
<p>9. 2017-18 Meeting Calendar</p>	<p>Ryan distributed a Steering Committee meeting calendar July 2017 – June 2018. Meetings will be held on the 2nd Wednesday of each month from 2:00 PM – 4:00 PM at Mt. SAC.</p>
<p>10. Website/ Photographer Scheduling</p>	<p>Sage will send out a poll to find the best dates for the website photographer to visit the consortium. Members will complete the poll by 6/17.</p>
<p>11. Consortium Participation (language)</p>	<p>A motion was made to approve the following adequate consortium participation statement by Claudia, seconded by Enrique, and approved unanimously: “The members affirm the following, that adequate participation shall be defined as follows:</p> <ul style="list-style-type: none"> • <u>Steering Committee Meeting Attendance:</u> Consortium organizations will maintain at least 80% attendance annually. • <u>Work Group Participation:</u> If programs are offered on a member campus, maintenance of similar participation levels of member organizations in monthly work groups will be expected. • <u>Organization-level structure</u> – each member organization will maintain site-level procedures for program areas that are AEBG funded to support advancement of goals and objectives related through regional work groups. • Timely submission of AEBG required reports and documentation. • Compliance with AEBG Legislative requirements. • Responsible use of funds in a reasonable and timely fashion, aligned with AEBG statewide and local consortium plan goals and objectives.

Other Updates and Topics	<p>National Retail Federation Customer Service Credential - \$100 Fee Voucher Opportunity until June 30. Contact (310)318-1996 for more information.</p> <p>IMatter Foundation in partnership with SASSFA AJCC/LA County is offering an opportunity for on the job training, employment and connections with local community colleges. Contact (626)374-5942 for more information.</p> <p>Next meeting – July 10, 2:00PM-4:00PM @Mt. SAC</p>
Adjourn	Meeting adjourned at 4:02 PM.

Next meeting: Monday, July 10, 2017, 2:00 PM – 4:00 PM, Mt. San Antonio College, Bldg 40, Rm 140