



MEETING MINUTES

Monday, October 9, 2017

2:00 pm-4:00 pm

Mt. San Antonio College, Bldg. 40, Rm. 140

# Steering Committee

<b>Baldwin Park</b> <input checked="" type="checkbox"/> John Kerr <input type="checkbox"/> Veronica Valenzuela	<b>Covina-Valley</b> <input checked="" type="checkbox"/> Joe Campitiello <input checked="" type="checkbox"/> Claudia Karnoski <input checked="" type="checkbox"/> Cindy Manke	<b>Mt. SAC</b> <input checked="" type="checkbox"/> Madelyn Arballo <input checked="" type="checkbox"/> Tami Pearson	<b>Consortium</b> <input checked="" type="checkbox"/> Ryan Whetstone <input checked="" type="checkbox"/> Wanda Pyle <input checked="" type="checkbox"/> Lila Manyweather <input checked="" type="checkbox"/> Sage Overoye
<b>Bassett</b> <input type="checkbox"/> Linda Bermudez <input type="checkbox"/> Virginia Espana <input checked="" type="checkbox"/> Albert Michel	<b>ESGVROP</b> <input type="checkbox"/> Leticia Covarrubias <input checked="" type="checkbox"/> Elia Evans	<b>Pomona</b> <input type="checkbox"/> Rebecca Cristobal <input checked="" type="checkbox"/> Marie Dennis <input checked="" type="checkbox"/> Enrique Medina	Partners/guests present:
<b>Charter Oak</b> <input checked="" type="checkbox"/> Ivan Ayro <input type="checkbox"/> Debra Black	<b>Hacienda-La Puente</b> <input checked="" type="checkbox"/> Greg Buckner <input type="checkbox"/> Elbia Sarabia <input checked="" type="checkbox"/> Jorge Seccia <input type="checkbox"/> Matt Smith	<b>Rowland</b> <input checked="" type="checkbox"/> Rocky Bettar	

Agenda Items	Outcomes
Welcome & Agenda Check	Meeting was called to order at 2:10 PM – Facilitated by Ryan Whetstone.
Public Comment	No Public Comment
Approval of Minutes for 9/11/2017	A motion was made to approve the Minutes of 08/14/2017 by Enrique, seconded by Ivan, and approved unanimously with the following correction: Marie Dennis was present, Rebecca Cristobal was not.
1. AEBG Data Metrics/Consortium Initial Data Review	<p>Ryan distributed AEBG performance outcomes - both the document "Measuring Our Success" and the PowerPoint slides. The slides outline six outcome areas: Literacy Gains, High School Equivalency/High School Diploma, Post-Secondary, Enter Employment, Increase Wages, Transition</p> <p>Ryan distributed a handout summarizing what percentage of the student population completed ELF Gains (ESL), EFL Gains (HSD), EFL Gains (HSE), Entered Workforce (CTE) in the 16-17 school year. Mt. SAC and Pomona raised concerns about the accuracy of the CTE data presented. None of the school-specific data will be distributed at the conference.</p>
2. Professional Development Update	<p>All of the work groups will present on the AEBG outcomes that relate to their program area. ABE/ASE and ESL will use the session time to discuss and develop formative assessments and rubrics. CTE/Pre-App/AWD/CSS/EOA will receive a CASAS Presentation on the CASAS Workplace Assessment.</p>
Fall Conference – October 25	
Monthly PD	
OTAN Digital Badges	To register for the digital badges workshop visit <a href="https://goo.gl/forms/6B0QMMUN0QhNG6472">https://goo.gl/forms/6B0QMMUN0QhNG6472</a>

BPACE OTAN Digital Media Instruction	To register for the Moodle training visit <a href="https://goo.gl/forms/RCQQRcYPKo9C0gny2">https://goo.gl/forms/RCQQRcYPKo9C0gny2</a>
3. Work Group Hot Topics  Partner breakfast  College Articulations  College transition course at adult schools	<p>Tentative date – February 23, 2017. Invite members of AJCCs, community partners, etc. We want those who feed students to us and those who place our students into jobs to be invited. The CSS workgroup is working on this.</p> <p>Marie Tyra handles articulations with Mt. SAC. Several schools are working on articulations with the college now. Spring and Summer are a better time to reach out to her. You can contact her at <a href="mailto:mtyra@mtsac.edu">mtyra@mtsac.edu</a></p> <p>Mt. SAC will send counselors as instructors for a transition to college course. This course counts as an AEBG outcome for the adult school. It can be any length and time that works with your school. You can coordinate this with Ryan.</p>
4. Budget Update	2015-2016 funds are almost spent. Covina-Valley and Bassett are sending invoices to Madelyn for remaining funds. Central funds are going to be used for consortium salary and the fall conference. By November everything should be spent, and in December we can move into 16-17 funds. After this Madelyn will only be reporting central consortium funds and the data accountability funds. Everyone will be responsible for tracking their own budgets.
5. Data Update	Lila distributed the Data Work Group Update and the Data Capture Assessment document. The next data meeting will be on October 11, 2017 at 1PM at Bassett Adult School. Joel from ASAP will be there to address issues coming up at our schools. Steering Committee members are also invited to attend.
Other Updates and Topics    Adjourn	<p>Sage should have the photos from last week's consortium photography sometime this week. She will update the website and conference materials to include these photos.</p> <p>Sage distributed draft "Member Programs" document to each district. They were given time to edit and make corrections. The updated booklet will be distributed at the conference.</p> <p>Meeting adjourn 3:29 PM</p>

**Next meeting:** Monday, November 13, 2017, 2:00 PM – 4:00 PM, Mt. San Antonio College, Bldg 40, Rm 140