



## **CTE Workgroup Meeting Minutes**

Wednesday, November 30 2:30pm - 4:00pm

<https://mtsac-edu.zoom.us/j/81301777317>

Meeting ID: 813 0177 7317

### **Call to Order: 2:33 pm**

#### **Attendees:** (Names entered in the Chat).

Omidah Miri (Mt. SAC) Shannon Rider (Mt. SAC) L.E Foisia (Mt. SAC), Miguel Hurtado (Pomona), Adder Argueta (Bassett), Nicole Hibner (Covina-Valley), Shelly Laddusaw (Mt. SAC), Jeff Palmer (BPACE), Ana Ramos (Mt. SAC Consortium), and Tischel Diaz (Mt. SAC Consortium).

#### **1. Introduction of Consortium Manager**

Omi introduced Tischel Diaz as the new Consortium Manager.

Tischel gave a brief introduction about her professional background and years of experience working for Adult Education and as a CASAS trainer

#### **2. Getting to know CTE Workgroup Members**

*Please state your name, site, time in education, most robust CTE/STV program, and favorite Holiday.*

Members introduced themselves to new Consortium Manager and shared that they were looking forward for this meeting.

#### **3. 2022-23 Annual Plan Overview**

Reviewed the 2022-2023 Annual Plan to make sure the workgroup was focusing on strategies and needs therein.

Tischel mentioned that one item that came up across all programs during the 3-year planning was retention.

If retention is an issue, can workgroup members speak to any of the following processes?

*How do they know you (agency) exist? How did they get enrolled? What are the attendance patterns?*

*What issues have students reported regarding retention?*

She asked the members their point of view and concerns. Members commented that retention overall wasn't the issue. However, students disappeared en masse for weeks at a time during the holidays (Thanksgiving to New Years in Fall and after Easter in Spring) were missing the ends of their coursework affecting completion rates. In addition, there was more of an issue of potential students "knowing they were there."

Tischel suggested that it would be good idea to utilize marketing strategies both at the agency level and at the consortium level to get the word out about their programming. Tischel reiterated that students leaving during the holidays was a cultural phenomenon that would likely not change, however, we, as agencies, can explore new scheduling options where classes would last longer each day/week to complete the effected courses prior to the anticipated holiday time.

Tischel reviewed three regional needs from the 2022-23 Annual Plan

- 1) Increase access to CTE/STV
- 2) Address educational needs- CTE/STV programs
- 3) ASE & CTE/STV Transition to college and career

**4. Other Problems facing your program**

- 1). Marketing? discussed above
- 2). Funding?
- 3). Professional Development?

**5. Meeting details for the future**

Tischel asked the members if would be better to have the meeting online vs/ in-person

All agreed to meet in person. Nicole Hibner volunteer Covina-Valley site to host the CTE meeting at 2:30pm (In-Person). Tischel asked what will be expected for the meetings. All shared that will be great if share best practices, support on another, career fairs and marketing strategies.

**6. Meeting adjourned: 3:00pm**