



# ATCSS Work Group

**Minutes**  
**Thursday, November 16, 2017**  
**3:00 pm - 5:00 pm**  
 Charter Oak

<b>Baldwin Park</b>	<b>Covina-Valley</b>	<b>Mt. SAC</b>	<b>Consortium:</b> <input checked="" type="checkbox"/> Ryan Whetstone <input checked="" type="checkbox"/> Wanda Pyle <input type="checkbox"/> Lila Manyweather <input checked="" type="checkbox"/> Sage Overoye
<b>Bassett</b>	<b>East San Gabriel Valley ROP</b>	<b>Pomona</b>	
<b>Charter Oak</b> <input type="checkbox"/> Ivan Ayro <input type="checkbox"/> Carol Gilkinson <input type="checkbox"/> Cheryl Taylor-Nacassio <input checked="" type="checkbox"/> Cathleen Watkins	<b>Hacienda La Puente</b> <input checked="" type="checkbox"/> Susan Carillo <input checked="" type="checkbox"/> Maud Shearer-Aretz <input checked="" type="checkbox"/> Maria Tellez	<b>Rowland</b>	<b>Partners/guests present:</b> <input checked="" type="checkbox"/> Lilly Jimenez

<b>Agenda</b>	
<ul style="list-style-type: none"> <li>• Discuss the West Virginia Family Literacy Initiative</li> <li>• Review HLP AE Program</li> <li>• Review Covina Library Program</li> <li>• Review Charter Oak Program</li> <li>• Review Digital Badges Workshop</li> </ul>	
<b>Minutes</b>	<p>1. Discuss the West Virginia Family Literacy Initiative</p> <p>Wanda shared an article about the West Virginia Family Literacy Initiative. Members felt that the article represented what the programs in the consortium are doing/aiming to do. Four areas outlined in the article are: Adult Education, Children’s Education, Parent and Child Together (PACT = Interactive Literacy Activities Time), and Parent Time.</p> <p>2. Review HLP AE Program</p> <p>Maud teaches court ordered parenting education classes. These classes are also open to those without a court order. She encourages her students to bring their children with them so she can focus attention on what each family needs. Her class runs 2.5 hours one night per week and those who attend must attend 10 weeks.</p> <p>Susan teaches mommy and me classes. Parents are encouraged to interact and engage with their child and also observe the other children and how they are interacting during free time. Her program is for ages 2-5. They meet from 9AM - 12PM twice a week for an ongoing time period. This program just started back up again after the 2008 budget cuts and is likely to undergo changes.</p> <p>Susan also teaches parent education classes at schools in the district. They are one time workshops. Parents must enroll for these workshops as HLP AE students.</p>



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<p>3. Review Covina Library Program</p>	<p>The Covina Public Library has a family place program. They do six workshops to educate parents on the importance of early literacy. The library also brings in specialists (i.e. speech language pathologists) to answer parent questions. Parents who come to family place attend once per week for 2 hours. They must register for the program and can re-enroll.</p>
<p>4. Review Charter Oak Program</p>	<p>Three schools are running a program. Program meets one night per week for three hours. This is a very new program. It is currently focused on teaching parents how to use computers and understand the district-wide iredy and accelerated reader program. Several parents come with limited English abilities, so program is also focused on teaching English. Reading with your child is also emphasized as being very important. The biggest roadblock at this point is attendance. Parents are only coming for a few classes or at the end of the semester. Hacienda La Puente also has an attendance problem - Susan tries to set the expectation that you must attend every week. She does this by teaching with enthusiasm and reinforcing the message that "you are here for your children." She also uses a welcome letter with the expectations for the course.</p>
<p>5. Review Digital Badges Workshop</p>	<p>Digital badges are basically online certificates that can 1. Help to motivate your students to progress through a class and 2. Build a student's resume and help them share their employability skills. OTAN lead the training and is a great resource for adult education. You can get more info here: <a href="http://www.otan.us/">http://www.otan.us/</a> and sign up for trainings here: <a href="http://www.caadultedtraining.org/">http://www.caadultedtraining.org/</a></p>
<p>6. Cross Program Meeting</p>	<p>There will be a cross-program meeting on December 7 from 1:30 PM - 3:30 PM at Tri-Community Pioneer Center. The first hour will be an employment outlook presentation from EDD specific to our region. The second hour will be for cross-program discussion. We will talk about what each work group has been doing, and also what we are planning for next steps. The discussion will include data &amp; accountability and integrated education and training.</p>

**Next meeting:** Thursday, January 18, 2017; 3:00 PM – 5:00 PM; @ Hacienda La Puente