



Minutes

CSS Work Group

Wednesday, February 15, 2017

10:00 am - 12:00 pm

Hacienda La Puente

Baldwin Park <input checked="" type="checkbox"/> Adriana Rodriguez	Hacienda-La Puente <input type="checkbox"/> Elbia Sarabia <input type="checkbox"/> Theresa Petersen <input checked="" type="checkbox"/> Valerie Clifford	Rowland <input checked="" type="checkbox"/> Joe Miraglia	Partners/guests present: Alice Yoshioka (HLPAE/CTE)
Bassett <input checked="" type="checkbox"/> Marlen Martinez	Mt. SAC <input checked="" type="checkbox"/> Cindy Bonilla <input type="checkbox"/> Dalia Chavez <input type="checkbox"/> Erika Mendoza <input type="checkbox"/> Joan Wright <input type="checkbox"/> John Pellitteri <input checked="" type="checkbox"/> Naomi Avila <input type="checkbox"/> Sherrie Jansen <input checked="" type="checkbox"/> Yvette Santillan	Tri-Community Charter Oak Covina Valley <input type="checkbox"/> Charley Beal <input checked="" type="checkbox"/> Jamie Razo <input checked="" type="checkbox"/> Micah Goins <input checked="" type="checkbox"/> Noelle D'ingillo	
ESGVROP <input type="checkbox"/> Elia Evans <input checked="" type="checkbox"/> Jennifer DeSantos <input type="checkbox"/> Raymond Luong	Pomona <input type="checkbox"/> Christina Gonzalez	Consortium <input checked="" type="checkbox"/> Ryan Whetstone <input checked="" type="checkbox"/> Sage Overoye <input type="checkbox"/> Wanda Pyle	

Agenda <ul style="list-style-type: none"> ● Welcome/Introductions ● Bridge Programs (Internal/External Roundtable) ● Marketing/Social Media ● Consortium-wide Event ● Conference Discussion/Intake Alignment Review ● Best Practices Chart Creation ● Next Time 	
Minutes 1. Bridge Programs (Internal/External Roundtable)	<p>Mt. SAC has problems with ESL students dropping out more than other program areas. Dalia Chavez is in the process of creating ESL cohorts to encourage completion of programs. Naomi Alvarez is working on a similar cohort program for adult High School Diploma.</p> <p>Rowland has counselors work with teachers to educate them on barriers.</p> <p>Bassett does an open house 2x per year where ESL students visit High School Diploma classes and CTE programs. Many members felt that open house activities need to be tied to credit/made a requirement.</p>

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<p>2. Marketing/Social Media</p>	<p>Workforce centers are requiring testing before they place people into jobs. This is related to a WIOA requirement. Many adults are coming to take ASE classes as review before they test for work (Bassett, Tri-Community, HLPAE), even though they have a high school diploma or equivalent.</p> <p>A gap was recognized between ESL or ABE/ASE → CTE. Counselors feel they can address this gap with good bridging practices.</p> <p>Mt. SAC has Vocational ESL (VESL) programs. They also have short term vocational counseling, and imbedded counseling. Mt. SAC also has bridge programs from ESL to university credit courses (i.e. ESL 4 → AmLa 41)</p> <p>HLPAE has an ESL/ABE Digital Literacy Course (intro to computers & Microsoft office).</p> <p>Tri-Community (see meeting handouts) has visited other schools where HiSET is embedded into ESL classes. They also use an academic planner when meeting with students to do goal setting. They are exploring the idea of a career development elective. There is a need for students to go to possible classes (CTE) rather than just receive a catalog.</p> <p>There was also a discussion on High School Equivalency testing. The GED is only offered in Spanish and English in CA. HLPAE does GED, HiSET, and TASC testing. ESGV ROP might start HiSET testing soon. GED is only available as a computerized test unless the student applies for accommodation (needs medical approval). HiSET is less expensive and requires a lower score to pass. Older adults prefer paper testing (they can't type and are fearful about typing their essay). Mt. SAC had students who couldn't pass the math portion of the GED pass the HiSET.</p> <p>A discussion followed regarding the attrition rates of students who do an initial meeting with a counselor. Rowland & Bassett estimate 98% of the students they meet with enroll in a program. Other schools estimate 20%-60% of the students they meet with enroll in a program. Rowland and Bassett require appointments to meet with a counselor.</p> <p>Yvette will bring Mt. SAC attendance reminder post card to next meeting.</p> <p>The consortium is moving forward with creating a promotional video. The consortium is creating a marketing tool for schools. It may be beneficial to have a similar tool for bridging.</p>
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<p>3. Consortium-wide Event</p>	<p>Micah discussed the possibility of a consortium-wide event (tentative Spring 2018). It will showcase programs in our region at one location (potentially the Industry Hills Equestrian Center). Bassett expressed concern because they are a smaller school. Response – smaller schools could be seen as a positive for a student who wants smaller class sizes. This event can start to change the image/perception of adult education. The audience could include prospective students, current students, partner agencies, community members, ... This event could also include workshops (financial aid, resume, career, ...)</p>
<p>4. Conference Discussion & Intake Alignment Review</p>	<p>Possible conference topics were discussed:</p> <ul style="list-style-type: none"> Resources (homeless, child care, food banks, bus routes, ...). There is a need for a consortium website with a resource guide. Invite others to present (211) Joe will bring Rowland reference booklet to next meeting Citrus college website for resources Retention/Benefits of Imbedded Counseling Bridging Consortium Event Intake Alignment <p>Updated intake documents were distributed</p>
<p>5. Best Practices Chart Creation</p>	<p>Ryan drafted a best practices document for intake, ongoing guidance/support, completion, and placement-employment/post-secondary.</p>
<p>6. Next Time</p>	<p>The next meeting is Monday, March 13, 2017 from 10:00 AM – 12:00 PM at Mt. SAC. Each member should bring a handout describing their bridging practices, and should bring information for the best practices document drafted by Ryan.</p>

Next meeting: Monday, March 13, 2017; 10AM – 12:00 PM; @ Mt. SAC