



Minutes

CSS Work Group

Monday, May 8, 2017

10:00 am - 12:00 pm

Tri-Community

Baldwin Park <input checked="" type="checkbox"/> Adriana Rodriguez	Hacienda-La Puente <input type="checkbox"/> Elbia Sarabia <input type="checkbox"/> Maria Tellez <input type="checkbox"/> Theresa Petersen <input checked="" type="checkbox"/> Valerie Clifford	Rowland <input checked="" type="checkbox"/> Joe Miraglia	Partners/guests present:
Bassett <input checked="" type="checkbox"/> Marlen Martinez	Mt. SAC <input type="checkbox"/> Cindy Bonilla <input checked="" type="checkbox"/> Dalia Chavez <input type="checkbox"/> Erika Mendoza <input type="checkbox"/> Joan Wright <input type="checkbox"/> John Pellitteri <input checked="" type="checkbox"/> Naomi Avila <input type="checkbox"/> Sherrie Jansen <input checked="" type="checkbox"/> Yvette Santillan	Tri-Community Charter Oak Covina Valley <input type="checkbox"/> Charley Beal <input type="checkbox"/> Jamie Razo <input checked="" type="checkbox"/> Micah Goins <input checked="" type="checkbox"/> Noelle D'ingillo	
ESGVROP <input type="checkbox"/> Elia Evans <input checked="" type="checkbox"/> Jennifer DeSantos <input type="checkbox"/> Raymond Luong	Pomona <input checked="" type="checkbox"/> Catyana Ornelas	Consortium <input checked="" type="checkbox"/> Lila Manyweather <input checked="" type="checkbox"/> Ryan Whetstone <input checked="" type="checkbox"/> Sage Overoye <input checked="" type="checkbox"/> Wanda Pyle	

Agenda <ul style="list-style-type: none"> • Welcome/Introductions • Review Minutes from Last Meeting • Spring Conference Debrief • "Best Practices" Worksheet • High School Outreach • New Ideas/Moving Forward 	
Minutes 1. Welcome 2. Review Minutes 3. Spring Conference Debrief	Meeting called to order at 10:15 AM – Facilitated by Micah Goins. Minutes from 4/10/2017 were unanimously approved. The information generated during the third session (facilitated by members of the CSS work group) will be used in the annual and three year plan as the consortium moves forward. Overall, group felt that the conference went well and provided

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	<p>many tools that will be useful for teachers and staff. Work group is encouraged to look at documents on conference website: www.msaspring17.wordpress.com</p> <p>Consortium may help teachers migrate content to online tools. 22.4% of teachers at the conference said they were not interested in this. 37.8% said maybe. 39.8% said they would be interested in this.</p>
<p>4. Best Practices</p>	<p>Work group reviewed completed best practices tool. This tool should be useful for counselors, but also administration and teachers. It is important that CSS work group members begin sharing this document with others and piloting it at their sites.</p> <p>Two things should be added to/clarified on the document:</p> <ol style="list-style-type: none"> 1. Repository of resources available to students (resume template, cover letter template, etc.) 2. Meet and collaborate with AJCCs (ongoing calendared collaboration, maybe invite AJCCs to CSS meetings)
	<p>5. High School Outreach</p> <p>There are approximately 8,000 high school students graduating each year from this region. What are we doing to recruit this population?</p> <ul style="list-style-type: none"> • Tri-Community presents to high school parents during the local high school’s “Spring to Success” event • Rowland used to work with the continuation high school • Bassett wants to bring continuation high school students to the adult school with orientation and tours • Pomona has worked with high school ASB programs to get students involved and understanding what the adult school has to offer • HLP AE has programs that can be considered capstone classes for the continuation school. They are piloting a program with about 15 seniors who will finish at the continuation school, and attend HLP AE from 1pm – 3pm in order to sample some CTE programs (this is funded with k-12 monies) • ESGVROP takes high school students on tours and have teachers present and show hands on skills during the tour. They also give financial aid workshops. <p>Work group feels it is important to share information with the counselors at the high schools so they can relay the information to students who may be interested. Marketing to the high schools can also get information to their family members who may benefit from services we provide. Consortium should create a poster that outlines programs and provides website for the adult schools in our region. Graduation ceremonies are a great time to market to current students, families of</p>



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6. New Ideas/Moving Forward	students, etc. Work group suggested a consortium staff member who is responsible only for regional consortium promotion. The next meeting is Monday, September 11, 2017 from 10:00 AM – 12:00 PM at Baldwin Park. Val Clifford will be the new point of contact for the work group. Until then, work group will pilot the best practices document. Be prepared to discuss at September meeting.
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Next meeting: Monday, September 11; 10AM – 12:00 PM; @ Baldwin Park