

Steering Committee Retreat

Baldwin Park <input checked="" type="checkbox"/> John Kerr <input checked="" type="checkbox"/> Veronica Valenzuela	Covina-Valley <input checked="" type="checkbox"/> Joe Campitiello <input checked="" type="checkbox"/> Claudia Karnoski <input checked="" type="checkbox"/> Cindy Manke	Mt. SAC <input checked="" type="checkbox"/> Madelyn Arballo <input checked="" type="checkbox"/> Tami Pearson	Consortium <input checked="" type="checkbox"/> Ryan Whetstone <input checked="" type="checkbox"/> Wanda Pyle <input checked="" type="checkbox"/> Lila Manyweather <input checked="" type="checkbox"/> Isabella Koval
Bassett <input type="checkbox"/> Linda Bermudez <input checked="" type="checkbox"/> Virginia Espana <input checked="" type="checkbox"/> Albert Michel	ESGVROP <input checked="" type="checkbox"/> Leticia Covarrubias <input checked="" type="checkbox"/> Elia Evans	Pomona <input type="checkbox"/> Rebecca Cristobal <input checked="" type="checkbox"/> Marie Dennis <input checked="" type="checkbox"/> Enrique Medina	Partners/guests present: Sherryl Carter, ESGVROP Monique Cardenas, PACE
Charter Oak <input checked="" type="checkbox"/> Ivan Ayro <input type="checkbox"/> Debra Black	Hacienda-La Puente <input checked="" type="checkbox"/> Greg Buckner <input checked="" type="checkbox"/> Elbia Sarabia <input checked="" type="checkbox"/> Jorge Seccia <input checked="" type="checkbox"/> Matt Smith	Rowland <input checked="" type="checkbox"/> Rocky Bettar	

Agenda Items	Outcomes
Welcome & Agenda Check	Retreat commenced at 8:30 am – Facilitated by Ryan Whetstone
1. 3 year / Annual Plan	<ul style="list-style-type: none"> • Ryan distributed one-page highlights of each plan, reviewing the major points, highlights and current efforts underway. • Mt. SAC has been working with adult schools on articulation of related courses recently • Schools are hosting Mt. SAC Classes on their campuses as part of the transition effort. • Mt. SAC School of Continuing Education is hosting its first job fair with LA County. The Consortium has been included as a co-sponsor and will receive participation data on attendees. • Madelyn and Tami shared information about the availability of non-credit CTE/STV Courses where students can take dual listed offerings. These count as a transition in CASAS regardless of credit (driven by 48+ hours of attendance). • ESL Work Group has created a Universal/Common Report Card for consortium schools. • Ryan will ask Business Service Representatives from the AJCC's to visit each member and they should consider offering space for them to come on a regular basis to provide job seeker and placement services on-site. • Data Accountability - Lila is working on Data Systems and visiting sites to regularly to support collection and reporting efforts. • Work Groups are established for all of our focus areas and are functioning at various levels. •
2. Member Effectiveness	<ul style="list-style-type: none"> • Rocky review the topic of Member Effectiveness– • This is a prevalent Issue for the next 3 years and beyond. Key slides from Member Effectiveness presentation at AEBG Summit were reviewed. • Accountability is expected to be maintained at consortium level, with specific compliance metrics determined by the consortium. Members not in compliance may be reported to the state and offered supported via AEBG TAP. • We must be mindful of proving where money is going, supporting our identified populations with fidelity and integrity also with measurable results. • Member participation, professional development, active participation and attendance by members in work groups are all expected. • Data is HUGE. Student enrollment and demographics should be reflective of community needs and at some level, allocations related to actual school size, scope of service and performance must be examined. • Consortium support/resource network - Imperative to talk with each other and ask for help. Be strong advocates for what your school needs and function in that capacity with your superiors.

	<ul style="list-style-type: none"> • Be aware of community efforts related to immigrant integration
3. Fiscal Oversight	<ul style="list-style-type: none"> • Discussion on evolution of funding models and members agreed direct funding is a better option. • MTSAC as Fiscal Certifier- • Madelyn indicated that moving forward, as funds have become more concrete for the AEBG effort, the need for stable fiscal oversight has also emerged. • The group discussed options for oversight moving forward and agreed MTSAC should continue in this role as the fiscal certifier. • MOTION -Rocky motioned that Mt. SAC continue as the Fiscal Certifying Agency of the Consortium unless reconsidered by steering committee action. <ul style="list-style-type: none"> ▪ Seconded by Albert. ▪ VOTE - Unanimous decision.
4. Budgets	<ul style="list-style-type: none"> • Data Accountability Funds- • Money left in consortium budget strictly for data. Please send invoices and receipts to Madelyn signed in blue ink. • Everyone is moving forward but not all on the same page. • Recommends everyone attends data retreat • March/April will bring forward budget for next year to discuss.
5. –Data Accountability	<p>Lila/Wanda</p> <ul style="list-style-type: none"> • Lila - AEBG metrics matching exercise • Update on data collection - Lila can help the most when she is able to access everyone’s student data software programs. • Data transfer and data rules need to be followed to accurately account for all students. • Data Accountability Retreat - Consortium will host a half-data meeting to provided intense review and feedback on the consortium data collection and reporting process. • Ryan distributed a two-page handout and reviewed the Data Accountability presentation from the AEBG Summit. • Discussion on CTE as a transition option. John (BPACE) indicated Post Secondary transitions code 5200 updated two years ago. Consortium will be provided more information on this related to AEBG Compliance at the next meeting. <p>Wanda</p> <ul style="list-style-type: none"> • It is important all data is input correctly as AEBG as the state will scrutinize reported participation and outcomes. • Exercise - handout - identify persons responsible at every step of the data process and related roles. Wanda will collect, compile and report results back to members. • Wanda's recommendations: <ul style="list-style-type: none"> ○ Find out who is responsible for collecting data. ○ Make sure schools are working together ○ Ensure Communities of Practice /Professional Learning Communities (COP/PLCs) are developed ○ Create the structure needed at member sites. ○ Create performance based incentives
Other Updates and Topics	<ul style="list-style-type: none"> • Job Fair @ MTSAC this Friday Feb 2, 2018 from 9am to 3am • Consortium Partner Breakfast, Friday, February 26, 8:30 am - 10:30 am - HLP Willow Campus • February consortium meeting cancelled in lieu of Partner Breakfast
Adjourn	<p>Meeting adjourned 1:30 pm</p>